

**BOROUGH OF FOX CHAPEL**  
401 FOX CHAPEL ROAD  
PITTSBURGH, PA 15238  
412-963-1100

**Building Permit Inspection Schedule**

The Building Permit applicant agrees to comply with the provisions of the Borough of Fox Chapel Ordinances, Codes, and Regulations, and with all applicable laws and regulations of Allegheny County, Commonwealth of Pennsylvania and the United States, whether or not specified in these requirements.

The building permit **must** be displayed in a visible location on the street side of the property and the approved construction documents **must** be kept at the work site and be open to inspection by the Building Code Official until the completion of the construction.

All building permit inspections will be conducted during the hours of 9:00 A.M. and 3:30 P.M. All inspections will be **BY APPOINTMENT ONLY**. All inspections must be scheduled a minimum of 24 hours before the desired appointment date and time.

All building sewer inspections will be conducted during the hours of 7:00 A.M. and 2:30 P.M. All inspections will be **BY APPOINTMENT ONLY**. All inspection appointments must be made no later than between the hours of 7:00 A.M. and 9:00 A.M. of the desired inspection date. There will be a \$55.00 fee for any re-inspections. The appointment for the *pre*-occupancy inspection must be made by 2:30 P.M. at least 7 days in advance of the desired inspection date. **Note: For all new construction, the Sanitary Sewer Department must perform a re-inspection of the sanitary sewer system prior to occupancy.**

**Inspection #1 FOOTINGS, SUPPORT PADS, ETC. & ENVIRONMENTAL:** is to be performed after reinforcing rods are in place and before placing concrete. (All reinforcing rods must be placed on chairs and tied). The inspector will also verify that all environmental protection controls (straw bales, silt fences, protective tree fencing at drip lines, etc.) are in place.

**Inspection #2 FOUNDATION:** is to be performed after foundation has been erected and before framing work begins or backfill is installed. Anchor bolts, foundation damp proofing/waterproofing and foundation drains must be in place. (At this time, a certified “as-built” plan must be provided for all new construction anywhere in the Borough and for construction of any type of PRD and Density Developments.)

**Inspection #3 UNDERGROUND PIPING:** is to be performed after building sewers (sanitary sewer laterals), rain conductors, foundation drains, and stormwater detention facilities are in place and prior to covering. **The requirements for building sewers (“laterals”) in the Borough are different from those of the Allegheny County Health Department (ACHD). Plumbers are required to contact the Borough’s Sanitary Sewer Department before starting any building sewer work in the Borough. All building sewers must be inspected and approved by both the ACHD and the Borough.**

**Inspection #4 FRAMING/MECHANICAL:** is to be performed after all electrical, plumbing, HVAC and mechanical system rough-in work has been completed and before any insulation or wall/ceiling interior coverings have been installed. Copies of the rough plumbing inspection (ACHD) and rough

electrical inspection (third-party agency) reports must be provided to the Borough. If HVAC ductwork is located outside of the building envelope, duct leakage tests should be scheduled with verification forwarded to the Building Official.

**Inspection #5 ENERGY:** is to be performed after all insulation, vapor retarders, caulking, and sealants have been installed and before any wall/ceiling interior coverings have been installed.

**Inspection #6 WALLBOARD:** is to be performed after all wall/ceiling gypsum board has been installed and before any taping or finishing.

**Inspection #7 OCCUPANCY/FINAL:** is to be performed after all items pertaining to the issued building permit have been completed and prior to occupancy of any portion of the structure. Air sealing/blower door test results should be submitted to the Building Official for review. Copies of the final plumbing inspection (ACHD) and the final electrical inspection (third-party agency) reports must be provided to the Borough. **Note: For all new construction, the Sanitary Sewer Department must perform a reinspection of the sanitary sewer system prior to occupancy.**

**Additional Inspections/Reviews:** Actual costs incurred by the Borough for plan/application review, inspections and/or any other services performed by the Borough's Engineer, Solicitor or other professional consultants shall be paid by the applicant in accordance with the Code of Ordinances of The Borough of Fox chapel within 30 days of the receipt of fees billed.

***NO WORK MAY BE CONCEALED FROM VIEW, UNTIL THE BOROUGH HAS APPROVED IT.***