



**MINUTES**  
**FOX CHAPEL BOROUGH COUNCIL MEETING HELD JULY 18, 2022**

PRESENT: Andrew C. Bennett, Council President; Harrison S. Lauer, Bradley D. Harrison, Sarah Hanna, Thomas Karet, Mandy Steele, Elizabeth Monroe, Councilmembers; Walter A. Scott, III, Mayor; Gary J. Koehler, Borough Manager; A. Bruce Bowden, Solicitor; Jeanine A. Mancuso, Treasurer; Larry Kurpakus, Public Works Director; Shawn M. Peterson, Borough Secretary

ALSO

PRESENT: Jeffrey Clark, Sergeant; Wesley Posvar, Park Commission Chairperson; Mike and Maggie Pohl, residents

VIA ZOOM: Two attendees

ABSENT: Michael Stevens, Police Chief

Mr. Bennett called the meeting to order at 6:04 PM

**MINUTES**

Mr. Karet moved that the June 20, 2022, meeting minutes be approved. The motion was seconded by Ms. Hanna and passed with Ms. Monroe abstaining due to her absence at the June 20, 2022, meeting.

**RESIDENT COMMENTS**

None

**PLANNING COMMISSION**

Mr. Lauer informed Council that the Planning Commission had reviewed potential changes to the Solar Panel Ordinance with the recommendations from Council. The Planning Commission will meet again on August 15, 2022, to continue their discussion.

Reappointments

Mr. Lauer moved to approve the reappointments of Mr. Wesley Posvar and Mr. Jeffrey Todd to the Planning Commission to four-year terms with their terms expiring December 31, 2026. The motion was seconded by Ms. Steele and passed by a unanimous vote.

**POLICE REPORT**

Sergeant Clark was in attendance for Chief Stevens. Sergeant Clark took a moment to commend Chief Stevens on his wonderful job as the Chief of Police. Sergeant Clark stated that Chief Stevens has been working hard to ensure the policies for the Police Department are the most current and best out there. He also said that Chief Stevens had provided the department with training to prepare for the updated and new policies.

Adoption of the Active Shooter Policy

Mr. Harrison moved to approve the Active Shooter Policy that many other municipalities have utilized. The motion was seconded by Mr. Karet and passed by a unanimous vote.

## MINUTES COUNCIL MEETING

JULY 18, 2022

Page 2

### PUBLIC WORKS REPORT

Mr. Kurpakus stated the new Public Works Facility construction is experiencing a slight delay with roofing materials, but all other contracts are going well. He is hopeful the department will be able to occupy the new building by the end of August.

Mr. Kurpakus also said that Youngblood Paving Inc. is approximately fifty percent complete with paving in the Borough.

### TREASURER REPORT

Ms. Mancuso stated the Borough would be receiving the second half of the \$265,000 from the American Rescue Plan Act funds sometime this week. She said the Borough also received an additional \$839 because not all municipalities accepted their money from the Department of Community and Economic Development. DCED divided the unclaimed money up among the municipalities that did accept payment.

#### Ratification of Payments – June 2022

Ms. Steele moved that the payment of bills for June 2022 (General Fund Vouchers 2720 - 2833, \$1,052,965.34 be ratified. The motion was seconded by Ms. Monroe and passed by a unanimous vote.

### CONTRACT AWARDS

#### Municipal Snow and Ice Agreement – Allegheny County

Mr. Lauer moved to approve the 3-year Municipal Snow and Ice Agreement between the Borough and Allegheny County for Delafield and Fox Chapel Roads. The motion was seconded by Mr. Karet and passed by a unanimous vote.

#### Contract No. 22-SW1: Stream Restoration Re-Bid

Mr. Lauer moved to approve the Base Bid of Contract No. 22-SW1 (Re-Bid) –Stream Restoration along Riding Meadow Road to Gary Metzinger Cement Contractor, Inc. as the low bidder for \$156,469.70, as recommended by the Borough Engineer, LSSE. Ms. Steele seconded the motion. After discussion, the motion passed by a unanimous vote.

#### High-Efficiency Hot Water Condensing Boiler for Borough Building

Mr. Bennett moved to approve the Boiler Replacement Project bid to Combustion Service & Equipment Co. at \$74,850.00 via CoStars Contract No. 008-E22-784. Ms. Hanna seconded the motion.

After discussion, the motion was amended by Mr. Karet to approve up to \$75,000 for the highest efficient, reliable boiler in that price range. He asked Mr. Koehler to find a product that balanced reliability and efficiency, ensuring the Borough receives the best product. The amended motion was seconded by Ms. Steele and passed unanimously.

#### New Public Works Facility Access Control

Mr. Lauer moved to approve the bid for access control for the new Public Works Facility to Eltech Security Systems at \$14,781.53 via CoStars Contract No. 031431. The motion was seconded by Ms. Hanna and passed by a unanimous vote.

## MINUTES COUNCIL MEETING

JULY 18, 2022

Page 3

### New Public Works Facility Fiber Data Installation

Ms. Monroe moved to approve the bid for fiber data installation for the new Public Works Facility to the low bidder David Davis Communications for \$9,731.00 via CoStars Contract No. 040-092. The motion was seconded by Ms. Hanna and passed by a unanimous vote.

### SALE OF EQUIPMENT

#### Municibid – 2018 Ford Explorer Police Interceptor

It was moved by Ms. Steele to approve the sale of the 2018 Ford Explorer Police Interceptor with 75,835 miles to the high-bidder via Municibid to Jason Knapp at \$14,800.00. The motion was seconded by Ms. Monroe and passed by a unanimous vote.

#### Municibid – 2018 Ford Explorer Police Interceptor

It was moved by Ms. Monroe to approve the sale of the 2018 Ford Explorer Police Interceptor with 73,832 miles to the high-bidder via Municibid to Abdul Ghaniwala at \$14,100.00. The motion was seconded by Ms. Hanna and passed by a unanimous vote.

### UNFINISHED BUSINESS

#### Alcoholic Beverages in Borough Parks

Ms. Steele stated the Fox Chapel Parks Conservancy had a meeting on Wednesday, July 13, 2022, and has decided to table the subject of alcoholic beverages in Borough parks for now. They may address this subject at a later time.

### NEW BUSINESS

#### Zoning Hearing Board Case 22-02

Borough Council decided to remain neutral regarding Zoning Hearing Board Case No. 22-02. The Zoning Hearing Board will meet on Wednesday, July 20, 2022, at 7 PM to hear the case.

There being no other business to come before Council, the meeting was adjourned at 6:37 PM.

SHAWN MARIE PETERSON  
Borough Secretary