



**MINUTES**  
**FOX CHAPEL BOROUGH COUNCIL MEETING HELD JUNE 20, 2022**

PRESENT: Andrew C. Bennett, Council President; Harrison S. Lauer, Bradley D. Harrison, Sarah Hanna, Councilmembers; Walter A. Scott, III, Mayor; Kevin Brett, Borough Engineer; Gary J. Koehler, Borough Manager; Jeanine A. Mancuso, Treasurer; Michael Stevens, Police Chief; Larry Kurpakus, Public Works Director; Shawn M. Peterson, Borough Secretary

ALSO PRESENT: Allison Stein, Greg and Meredith Dolan, Mike and Maggie Pohl, residents; Jessica Brett, Environmental Technician with LSSE; Becky Boyle, Communications and District Director for Senator Lindsey Williams

VIA ZOOM: Thomas Karet, Mandy Steele, Councilmembers; A. Bruce Bowden, Solicitor; Wesley Posvar, Park Commission Chairperson, three other attendees

ABSENT: Elizabeth Monroe, Councilmember

Mr. Bennett called the meeting to order at 6:00 PM

**MINUTES**

Mr. Lauer moved that the May 16, 2022, meeting minutes be approved. The motion was seconded by Mr. Karet and passed by a unanimous vote.

**RESIDENT COMMENTS**

Allison Stein, a Borough resident at 900 Settlers Ridge Road, was in attendance to discuss the Fox Chapel Democratic Committee's request to utilize the Borough Building once a month for their Committee meetings. As the Chair of the Democratic Committee, Ms. Stein stated it has been difficult to find a meeting location where the Committee can hold its monthly gathering at the same time and day. She asked Council to consider allowing not just the Democratic Committee but also the Republican Committee to hold their monthly meetings on a set day and time each month in the Council Room.

Greg Dolan, a Borough resident at 9 Fairview Manor and Vice-Chair of the Fox Chapel Republican Committee, stated that using the Borough Building as a meeting space for a political entity is wrong as there should be a separation between government and politics.

Mr. Bennett stated the Borough Building is not set up correctly for outside meetings. The Borough has gone to great lengths to secure the building, and without staff present, a meeting open to the public creates a vulnerability to the building.

Mr. Bennett asked Mr. Koehler to reach out to Jill McConnell at the Cooper-Siegel Community Library to see if arrangements can be made to accommodate the Democratic and Republican Committees to hold their meetings in a room at the library once a month at a set time and day.

Becky Boyle, Communications and District Director for Senator Lindsey Williams, stated she wanted to let Borough residents know about some events that are coming up in the future.

- Demystifying Harrisburg: The Budget
  - Wednesday, July 6<sup>th</sup> at 6 PM
- Demystifying Harrisburg: Office of Consumer Advocate

## MINUTES COUNCIL MEETING

JUNE 20, 2022

Page 2

- Thursday, July 21<sup>st</sup> at 6 PM

Residents will need to register for the events at <https://www.senatorlindseywilliams.com/>. The events are both via Zoom.

- Free Shredding Event: Shredding Limit- 2 boxes per car only
  - Saturday, August 13<sup>th</sup> from 10 AM – 1 PM at the Laurie Ann West Community Center, 1220 Powers Run Road, Pittsburgh, 15238

Mr. Bennett took a moment to thank Sergeant Craig Sorg for his hard work on a successful Fox Chapel Day, 2022. Council also thanked Borough staff, volunteers, and the Fire Department for helping make the day a success.

### PARK COMMISSION

Mr. Bennett took a moment to inform Council that Jim Pashek will be resigning from the Park Commission on August 15, 2022, after serving fourteen years. Mr. Bennett said that Mr. Pashek has done so much for the Park Commission, Borough, and the community at large. Mr. Bennett stated that Mr. Pashek is a wonderful asset and will be missed. He will continue working on current projects in and around the Borough.

Mr. Posvar, Chairperson of the Park Commission, was in attendance and summarized the Park Commission meeting held on Monday, June 13, 2022.

### POLICE REPORT

Chief Stevens stated that the probationary period for Officers Adam Painter and Eric Zentgraf was complete and recommended the officers' retention.

Mr. Bennett moved to direct the Borough Secretary to notify the Civil Service Commission that Officers Painter and Zentgraf have completed their probationary period satisfactorily. The motion was seconded by Mr. Lauer and passed by a unanimous vote.

Chief Stevens asked Council to consider adopting the District Attorney model policies for body-worn cameras, mobile video recorders, and traffic stops. The policies have been vetted through the District Attorney's Office and the Allegheny County Chiefs of Police Association.

Mr. Lauer moved to adopt the Body-worn Camera Policy, Mobile Video Recorder (in-car camera) Policy, and Traffic Stop Policy. The motion was seconded by Mr. Karet and passed by a unanimous vote.

Chief Stevens thanked the Public Works Department, Fire Department, and staff for their help with Fox Chapel Day 2022.

Chief Stevens stated that Officer Chad Lippert had been assigned as a Negotiator with the North Hills Special Response Team.

With the adoption of the Body-worn Camera and In-Car Camera Policies, the Department will utilize both soon once the cameras are installed, and the Department has been trained on their use.

### FIRE REPORT

Mayor Scott stated that the VFD is the King of Mutual Aid as they continue to answer many calls outside the Borough. He thanked the VFD for their hard work.

## MINUTES COUNCIL MEETING

JUNE 20, 2022

Page 3

### PUBLIC WORKS REPORT

Mr. Kurpakus stated that Youngblood Paving, Inc. had begun preparatory work for roads to be paved. Youngblood Paving's initial focus will be milling and paving East Waldheim, The Maples, Saint James Place, Longfellow Road, and Buckingham Road before moving into O'Hara Township and then will return to the Borough to finish the remaining roads. The Borough is hopeful paving will be completed by the end of July.

### TREASURER REPORT

Ms. Mancuso stated that the Mockenhaupt Actuarial Valuation Report for the Police Pension Plan showed the funding ratio was over 120%. Pursuant to the Collective Bargaining Agreement, the pension contribution was reduced to 2.5% as of June 1, 2022.

Ms. Mancuso also stated that DEP is awarding the Borough \$83,503 for the Borough's Curbside and Leaf Waste Collection and Drop-off programs.

### Ratification of Payments – May 2022

Mr. Lauer moved that the payment of bills for May 2022 (General Fund Vouchers 2641 - 2719, \$600,128.67) be ratified. The motion was seconded by Mr. Karet and passed by a unanimous vote.

### CONTRACT AWARDS

Ms. Hanna moved to award the 2022 – 2023 Salt Contract to Morton Salt through the North Hills COG at a \$75.02/ton cost delivered beginning September 1, 2022, through August 31, 2023. The motion was seconded by Mr. Lauer and passed by a unanimous vote.

Ms. Hanna moved to award the contract for truck upfit packages for the two 2022 International chassis to Stephenson Equipment via the CoStars Contract 025-E22-432 at the cost of \$72,752 each. One of the two chassis will be fitted with a two-way gate with one coal door at an additional \$1,200 cost. The motion was seconded by Mr. Bennett and passed by a unanimous vote.

Mr. Lauer moved to award the contract for three Glendhill PR4 Snow Plows to Stephenson Equipment via CoStars Contract 025-E22-432. Each snow plow costs \$13,050 for a total cost of \$39,150. The motion was seconded by Mr. Harrison and passed by a unanimous vote.

Mr. Bennett moved to award the contract for Sanitary Sewer Rehabilitation with CIPP Liner for La Tourelle Lane, E. Waldheim Road, Easton Road, Willow Run Road, Springhouse Lane, and Silent Run Road to Insight Pipe Contracting at the cost of \$30.45/LF (8"), totaling \$226,399.85 via CoStars Contract 016. The motion was seconded by Mr. Lauer and passed by a unanimous vote.

Ms. Hanna moved to award the contract for OBIC Liner System to Advanced Rehabilitation Technology for a total cost of \$35,360 for the lining of seventeen manholes at approximately 136 vertical feet via CoStars Contract 380975. The motion was seconded by Mr. Lauer and passed by a unanimous vote.

Mr. Koehler stated that more manholes might need to be lined later in the year.

## MINUTES COUNCIL MEETING

JUNE 20, 2022

Page 4

### SALE OF EQUIPMENT

Mr. Lauer moved to approve the sale of the 1952 Caterpillar Model 212 Diesel Motor Grader to Tyrell Ayers for \$2,600. The motion was seconded by Ms. Hanna and passed by a unanimous vote. The sale of the Grader was advertised on Municibid.

### UNFINISHED BUSINESS

#### Solar Panel Ordinance Revision Discussion

After discussion, Mr. Lauer moved to recommend to the Planning Commission that they reconsider the Solar Panel Ordinance, particularly the standards for roof-mounted panels, and consider taking it out of a Conditional Use requirement. Specifically, consider removing the limitations on front-mounted panels subject to potentially adding some additional requirements related to aesthetics. Ms. Steele seconded the motion. The motion passed with a Nay vote from Mr. Bennett.

Ms. Steele moved to recommend to the Planning Commission that they consider having ground-mounted solar panels with screening (to be determined by the Planning Commission) as an accessory use. The motion did not proceed due to the lack of a second.

### NEW BUSINESS

#### Alcoholic Beverages in Borough Parks

After discussion, it was decided to have the Fox Chapel Parks Conservancy provide Council with information on their event's plan and the applicable rules relating to serving alcoholic beverages before the July 18<sup>th</sup> meeting. Mr. Bennett stated there is a big difference between selling alcohol and providing alcohol. Ms. Steele said she would have a Certificate of Insurance from the Community Foundation for the Alleghenies, which serves the Conservancy as its fiscal sponsor. Council will determine if they will allow alcohol in the Borough parks based on more information.

At 7:51 PM, Borough Council adjourned into Executive Session to discuss a legal matter. At 8:04 PM, the meeting was reconvened.

Mr. Karet moved to approve Change Order No. 1, as presented in the LSSE letter dated June 14, 2022, to Youngblood Paving, Inc. The motion was seconded by Ms. Hanna and passed by a unanimous vote.

There being no other business to come before Council, the meeting was adjourned at 8:05 PM.

SHAWN MARIE PETERSON  
Borough Secretary