



MINUTES
FOX CHAPEL BOROUGH COUNCIL MEETING HELD APRIL 18, 2022

PRESENT: Andrew C. Bennett, Council President; Harrison S. Lauer, Thomas Karet, Bradley D. Harrison, Mandy Steele, Elizabeth Monroe, Sarah Hanna, Councilmembers; Walter A. Scott, III, Mayor; Gary J. Koehler, Borough Manager; Jeanine A. Mancuso, Treasurer; Michael Stevens, Police Chief; Larry Kurpakus, Public Works Director; Shawn M. Peterson, Borough Secretary

ALSO

PRESENT: Dante Moretti, Zoning Administrator; Wesley Posvar, Park Commission Chairperson; Bill Kolano, Kolano Design; Michael Pohl, resident; Mike DiVittorio, Tribune-Review Reporter

VIA ZOOM: A. Bruce Bowden, Solicitor; Ian Smith, Residential Solar Consultant Manager from Independent Energy Solutions; Nanette Bennett, Planning Commission Member; two other attendees

Mr. Bennett called the meeting to order at 6:19 PM

Mr. Bennett declared the Public Hearing for Conditional Use Application 22-1 open. The application is for solar panel installation on the front-facing roof at 314 Olde Chapel Trail. Mr. Lauer provided a review of the Conditional Use Application.

Mr. Lauer moved to close the Public Hearing as there was no public comment on the subject. The motion was seconded by Ms. Monroe and passed by a unanimous vote.

Mr. Lauer, as the Chairperson for the Planning Commission, stated that the Planning Commission recommends approval of Conditional Use Application 22-1 for solar panel installation on the front-facing roof at 314 Olde Chapel Trail, subject to the applicant painting the conduit to match the surrounding structure.

Mr. Lauer moved to approve Conditional Use Application 22-1 subject to the Planning Commission's condition. Ms. Monroe seconded the motion. Following discussion, the motion passed by a unanimous vote.

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Ms. Steele moved that the March 21, 2022 meeting minutes be approved. The motion was seconded by Ms. Monroe and passed by a unanimous vote.

RESIDENT COMMENTS

None

POLICE REPORT

Chief Stevens said the Police Department receives requests from residents regarding speeding in the Borough. He stated the Police Department is collecting data from the speed signs throughout the Borough and utilizing traffic enforcement as the weather gets nicer.

PUBLIC WORKS REPORT

Mr. Kurpakus stated the Public Works Department is continuing with stormwater improvements to stay ahead of the paving program.

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TREASURER REPORT

Ms. Mancuso informed Council that \$5,000 had been donated so far to the Fox Chapel 2022 event from Borough vendors and residents.

She stated the Liquid Fuels allocation was received and deposited into the Highway Aid Fund. The Borough has budgeted \$201,000, and \$218,000 was received.

Ms. Mancuso also stated EIT has a gain of \$131,000 as the Borough is still receiving 2021 funds. She is attributing the increase to year-end bonuses.

Payment of Bills

Mr. Lauer moved that the payment of bills for March 2022 (General Fund Vouchers 2464 - 2568, \$603,274.42) be approved. The motion was seconded by Mr. Karet and passed by a unanimous vote.

CONTRACTS

Ms. Steele moved to approve Contract No. 22-R01, 2022 Roadway Improvement Program, to Youngblood Paving, Inc. This contract was bid to include Fox Chapel Borough and O'Hara Township. The contract is awarded to include the Base Bid and Add Alternate Nos. 1 and 2 in the total amount of \$1,369,290.00. This amount includes \$27,800.00 for Utility Pavement Repairs, which will be completely reimbursed upon completion by respective utility companies, and \$175,500.00 for work to be completed at the Public Works Facility, which will be paid out of bond issue funds. Therefore, the total to be paid out of the road paving budget shall be \$1,165,990.00. The motion was seconded by Mr. Harrison and passed by a unanimous vote.

SHACOG received bids for spring and summer commodities. Council was informed that the contracts are recommended to be awarded to the low bidder in most cases. The primary exceptions are where the low bidder cannot manufacture to our specifications, material quality, availability, or where the added travel time to the low bidder's site would more than offset any cost savings.

Mr. Lauer moved that Borough staff be authorized to enter into contractual agreements for commodities the Borough requires with the vendors who can provide them. The motion was seconded by Mr. Karet and passed by a unanimous vote. *It is understood that the Borough is not compelled to purchase its requirements of these commodities from these vendors so long as alternative purchases meet legal requirements.*

Ms. Steele moved that Borough staff be authorized to enter into a contractual agreement for Road Aggregate commodities with Allegheny Mineral Corporation. The motion was seconded by Mr. Lauer and passed by a unanimous vote.

NEW BUSINESS

Bill Kolano, owner of Kolano Design, was in attendance to provide a presentation on options for an updated logo for the Borough of Fox Chapel. Mr. Kolano contacted Mr. Koehler about donating the service of the logo.

Mr. Bennett thanked Mr. Kolano for his time and effort in creating the options for an updated logo for the Borough of Fox Chapel.

After discussion, it was decided that Mr. Kolano would edit the logo designs presented, and this subject is placed on the May 2022 agenda.

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Ms. Steele moved to reappoint Wesley Posvar to the Park Commission for another six-year term due to expire on December 31, 2028. The motion was seconded by Ms. Monroe and passed by a unanimous vote.

Mr. Posvar informed Council of the upcoming events the Park Commission is sponsoring.

- Fox Chapel Clean-Up Day will be on Saturday, April 23, 2022, at 10:30 AM. Volunteers are asked to meet at McCahill Park.
- The Garlic Mustard Pull Event will be on Saturday, May 7, 2022, at 10 AM. Volunteers are asked to meet at McCahill Park.

Borough Council decided to remain neutral regarding Zoning Hearing Board Case No. 22-01. The Zoning Hearing Board will meet on Wednesday, April 20, 2022, at 7 PM to hear the case.

At 7:26 PM, Borough Council adjourned into Executive Session to discuss a personnel matter. At 8:08 PM, the meeting was reconvened.

Mr. Karet moved to adopt the updated Police Department policies. These policies are based upon model policies from the Allegheny County District Attorney's office, which worked with the Allegheny County Chiefs of Police Association. The motion was seconded by Mr. Lauer and passed by a unanimous vote.

The adopted updated policies are:

- Tactical Team Access and Deployment policy
- Pursuit policy
- Authorized weapons and ammunition policy
- Excited Delirium policy
- Appearance, Conduct, Disciplinary procedures policy
- Use Of Force Policy
- Off Duty Action Policy
- Domestic Violence, Crime Victim, Child Abuse Policy
- Fox Chapel Police Department Manual of Rules and Regulations
- Search and Seizure Policy
- Informational Technology- Internet & Social Media Policy
- Fitness for Duty Policy

There being no other business to come before Council, the meeting was adjourned at 8:09 PM.

SHAWN MARIE PETERSON
Borough Secretary