



MINUTES
FOX CHAPEL BOROUGH ORGANIZATIONAL MEETING HELD
JANUARY 11, 2022

PRESENT: Walter A. Scott, III, Mayor; Andrew C. Bennett, Thomas Karet, Harrison S. Lauer, Bradley D. Harrison, Mandy Steele, Sarah Hanna, Councilmembers; A. Bruce Bowden, Solicitor. Gary J. Koehler, Borough Manager; Jeanine A. Mancuso, Treasurer; Michael Stevens, Police Chief; Larry Kurpakus, Public Works Director; Shawn M. Peterson, Borough Secretary

ALSO

PRESENT: Seven Attendees

VIA ZOOM: Elizabeth Monroe, Councilmember; Josh Callender, Borough Engineer; Wesley Posvar, Park Commission; three other attendees

The Mayor, Walter A. Scott, III, called the Organizational Meeting to order at 6:01 PM.

Borough Secretary and Notary Public Shawn M. Peterson administered the Oath of Office to Councilmembers, Andrew C. Bennett, Harrison S. Lauer, Thomas A. Karet, Sarah Hanna, and Bradley D. Harrison, and Tax Collector, A. Bruce Bowden.

Ms. Steele moved that Andrew C. Bennett be reappointed President of Council. The motion was seconded and passed by unanimous vote.

Mr. Bennett moved that Harrison S. Lauer be appointed Vice President of Council. The motion was seconded and passed by unanimous vote.

Mr. Bennett moved that Thomas A. Karet be appointed President Pro-Tem. The motion was seconded and passed by unanimous vote.

Mr. Bennett moved that A. Bruce Bowden of Leech Tishman Fuscaldo & Lampl LLC be appointed Solicitor for the Borough. The motion was seconded and passed by unanimous vote.

Mr. Bennett moved that Michael Palombo of the firm of Campbell Durant LLC be appointed Labor Attorney for the Borough. The motion was seconded and passed by unanimous vote.

Mr. Bennett moved that Kevin Brett of LSSE, Inc. be appointed Consulting Engineers for the Borough. The motion was seconded and passed by unanimous vote.

Mr. Bennett moved that Jeanine Mancuso be appointed as Alternate to the ANTCC (Allegheny North Tax Collection Committee). The motion was seconded and passed by unanimous vote.

Mr. Bennett moved that Bruce Bowden be appointed to Chair the Vacancy Board. The motion was seconded and passed by unanimous vote.

Mr. Karet moved that the regular meeting date of Council be set for the third Monday of each month at 6:00 PM. The motion was seconded and passed by unanimous vote.

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Mr. Lauer moved that the following entities be named as depositories for Borough funds:

Dollar Bank: General Fund, Capital Reserve Fund, Land Fund, Sewer Fund, Highway Aid Fund, K-9 Fund, Parks Fund, Interceptor Fund, Fire Truck Fund, Infrastructure Emergency Fund, Bond Fund, Sanitary Authority Fund, Grant Fund

PLGIT (PA Local Government Investment Trust)

The motion was seconded and passed by unanimous vote.

Mr. Lauer moved that all Council members, Mayor, and Treasurer be approved as having check signing authority. The motion was seconded and passed by unanimous vote.

Ms. Steele moved that Bradley D. Harrison be appointed as Delegate, and Sarah Hanna be appointed as Alternate Delegate to the North Hills COG. The motion was seconded and passed by unanimous vote.

It was decided that Ms. Steele will act as Park Liaison for Borough Council, and Sarah Hanna will act as the EAC Liaison.

The regular meeting was called to order at 6:14 PM.

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Mr. Karet moved that the minutes of the December 20, 2021, Council meeting be approved. The motion was seconded by Mr. Lauer and passed with Ms. Hanna and Mr. Harrison abstaining from voting.

FOX CHAPEL PARKS CONSERVANCY

Ms. Steele reported that the final Lantern Walk for the Fox Chapel Parks Conservancy on January 18th had over four hundred people in attendance. She described the evening as beautiful, with snow falling and candles glowing. Ms. Steele thanked the Police Department, Public Works Department, community volunteers, donors, and sponsors for helping make the event so successful.

ENVIRONMENTAL ADVISORY COUNCIL

Mayor Scott stated that the EAC recommends approval of Environmental Disturbance Application 21-12 for TBD Realty LLC to construct a new single-family residence. He said that eighteen trees would be removed, with eighteen trees replanted. The EAC asked for six additional hardwood trees added to the replanting plan.

Mr. Lauer moved to approve Environmental Disturbance Application 21-12, as submitted with the stipulations set forth by the EAC. The motion was seconded by Mr. Karet and passed with a unanimous vote.

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POLICE REPORT

Chief Stevens informed Council that Fox Chapel Community Day is tentatively scheduled for June 18, 2022.

NEW BUSINESS

Mr. Karet moved to adopt Resolution No. 666, authorizing A. Bruce Bowden, Tax Collector, to appoint Jordan Tax Service, Inc. as Deputy Tax Collector for the Borough of Fox Chapel and Fox Chapel Area School District with respect to properties located in the Borough of Fox Chapel. The motion was seconded by Mr. Lauer and passed by a unanimous vote.

Hardie Valley Park

Ms. Steele moved to authorize the hiring of LSSE for \$6,900 based on their proposal and that LSSE work with the professional civil and environmental engineers from Ethos Collaborative based on an hourly rate of \$150 not to exceed \$3,450 to assist with design and concept work. The motion was seconded by Mr. Karet and passed by a unanimous vote.

There being no other business, the meeting was adjourned at 6:31 PM.

SHAWN MARIE PETERSON
Borough Secretary