

BOROUGH OF FOX CHAPEL
401 Fox Chapel Road
Pittsburgh, PA 15238

DRIVEWAY IMPROVEMENT PERMIT APPLICATION

Address of Proposed Work: _____

Property Owner: Name: _____

Address: _____

Phone No.: (Home) _____ (Work) _____

Contractor Information: Name: _____

Address: _____

Phone No.: _____

Email: _____

The \$35.00 application fee must be paid at the time of application and is not refundable. A site inspection by the Borough Public Works Department must be conducted with the contractor a minimum of seven working days prior to the start of construction. It is the property owner and/or contractor's responsibility to schedule the required site inspection by contacting Dempsey Bruce, Public Works Supervisor at 412-963-1100 Ext. 19 or dbruce@fox-chapel.pa.us. Also, if sanitary sewer manholes, vents, cleanouts, etc. are located within the driveway, Chuck Smith, Sanitary Sewer Supervisor, must also be contacted at 412-963-1100 Ext. 26 or csmith@fox-chapel.pa.us and a site inspection conducted with the contractor a minimum of seven working days prior to the start of construction. **The Driveway Improvement Permit will not be issued until after the required site inspections have been conducted.**

Please describe driveway improvement to be made: *Example: Surface material, change of material, change of grade, gutter/curb change.*

Will roadway curb or driveway water flow be altered in any way? Yes No

If yes, please explain

Driveways may extend from the right-of-way line of the street to the cartway of the street, but shall not change the grade or contour of the street right-of-way, nor shall any person cut into, fill,

or in anyway alter any gutter, curbing, drainage ditch, or storm water sewer within the right-of-way of a street or easement without first obtaining a permit from the Borough.

The applicant certifies that the above information is complete and true and correct to the best of the applicant's knowledge and belief.

The applicant agrees to comply with the provision of the Borough of Fox Chapel Ordinances, Codes and Regulations, and all other applicable laws and regulations of Allegheny County, Commonwealth of Pennsylvania and the United States, whether or not specified in this application.

My signature verifies that I have read and understand the DRIVEWAY IMPROVEMENT PERMIT REGUIREMENTS and agree to perform all driveway improvement work in full compliance with them.

Property Owner Signature

Date

Contractor Signature

Date

Borough Use Only

Date and Time of Site Inspection: _____

Borough Site Inspection
Comments: _____

Contractors Acceptance of Comments: _____

Signature

Date

Site Inspection By: _____
Borough Representative

APPROVED

DEMED

\$35.00 Fee Paid: _____

Robert John Smith _____
Code Enforcement Officer

Permit No: _____

Issue Date: _____