

Application No. \_\_\_\_\_

Date \_\_\_\_\_

**BOROUGH OF FOX CHAPEL  
401 Fox Chapel Road  
Pittsburgh, PA 15238**

**DRIVEWAY/PRIVATE ROAD IMPROVEMENT PERMIT  
APPLICATION**

Address of Proposed Work: \_\_\_\_\_

Property Owner: Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Contractor Information: Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Email: \_\_\_\_\_

The \$35 application fee must be paid at the time of application and is not refundable. A site review by the Borough Public Works Department must be conducted with the contractor a minimum of five working days *prior* to the start of construction. It is the property owner's and/or contractor's responsibility to schedule the required site review by contacting Chuck Smith, Sanitary Sewer Supervisor, at 412-963-1100 Ext. 126 or csmith@fox-chapel.pa.us. **The Driveway/Private Road Improvement Permit will not be issued until after the required site review has been conducted.**

Please describe improvement to be made: *Example: Surface material, change of material, change of grade, gutter/curb change.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will roadway curb or water flow line be altered in any way?  Yes  No

If yes, please explain

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe how stormwater from the driveway/private road will not enter the cartway.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

